



REPUBLIC OF CROATIA
Ministry of Maritime Affairs, Transport and Infrastructure
Maritime Safety Directorate

Croatian Integrated Maritime Information System – CIMIS

Notice to Mariners

Dear ship operators, masters and crew members,

On 1 July 2013 the Republic of Croatia became the 28th European Union member country, and further to this we have to fully implement the provisions of the Directive 2002/59/EC as amended and Directive 2010/65/EU regarding reporting formalities for ships arriving in and departing from ports of the EU Member States, with an emphasis on electronic maritime information exchange.

The official procedure for electronic exchange of maritime information for ships arriving in and departing from the Croatian ports has been normalized by the Ordinance on documents and data in maritime transport, their delivery, collection, exchange and conditions and method of issuing permission for communication with the shore (OG no. 70/2013).

The Republic of Croatia has developed and implemented the national SafeSeaNet system named Croatian Integrated Maritime Information System (CIMIS) which became operational on 1 July 2013 and as from that date every ship arriving in and departing from the Croatian ports is obliged to provide CIMIS with the required information, normally through authorized ship agent, by which her reporting formalities are considered to be fulfilled by local port authorities and Harbour Master's Offices.

In order to facilitate delivery of information to CIMIS, relevant .xls tables have been structured. At this moment NOAD, Crew, Passenger, Cargo and IMDG .xls tables are available of which Crew, Passenger, Cargo and IMDG tables are prepared for automatic, non manual, CIMIS data entry while soon this functionality will also be available for Waste, PSC MEI, Ballast and ISPS notifications.

Finally, we have to emphasize that certain adjustments and enhancements to meet EU ship reporting standards and requirements are still in the process and in that sense we kindly ask for your understanding and cooperation.

We wish you Calm seas and pleasant stay in Croatia.

Sincerely,

ASSISTANT MINISTER
Igor Butorac



SHIPS REQUIRED TO SEND INFORMATION TO CIMIS

- 1.1** all ships engaged in international maritime traffic
- 1.2** all ships eligible for an Expanded Inspection
- 1.3** all ships carrying dangerous or pollutant goods
- 1.4** military and public ships have no obligation to send information

SENDING NOTICE OF ARRIVAL / DEPARTURE TO CIMIS

- **NOTICE OF ARRIVAL** with all relevant information must be delivered through CIMIS to Harbour Master's Office / Branch Office and Port authority at the port of arrival, namely:

- for ships from point **1.1.** at least **24** hours before entering the port or at the latest after departure from the last port if a navigation lasts less than 24 hours or if port of destination is not known at the time of departure from the last port or is changed during the navigation, immediately upon cognition of these informations.

- for ships from point **1.2.** at least **72** hours before estimated time of arrival at port (ETA) or at the latest after departure from the last port if navigation lasts less than 72 hours.

- for ships from point **1.3.** at the latest after departure from the port of loading or immediately upon cognition of port of destination, or no later than **48** hours before entering a port.

with all Forms and Certificates Copies

- ****Bunker Convention / Insurance for Bunker Pollution (BUNKER)***
- ****International Anti-fouling System Certificate (AFC)***
- ****Wreck Removal Insurance / Financial Security (WRECK)***
- ****Civil Liability for Oil Pollution Damage Certificate (CLC)***
- ****International Ship Security Certificate (ISSC)***
- ****Carriage of passengers by sea Insurance***
- ****Liability for maritime claims Insurance***
- ****Certificate of Registry***

of which one or more could be covered through P&I Insurance.

- **NOTICE OF DEPARTURE** with all relevant information must be delivered through CIMIS to Harbour Master's Office / Branch Office and Port authority at the port of departure at the latest 12 hours after ATA or earlier if requested by competent authorities.
- For further information we stay at your disposal through our Harbour Master's Offices:

HARBOUR MASTER'S OFFICES CONTACTS

Harbour Master's Offices	Maritime Traffic 00 - 24 Phone	Maritime Traffic 00 - 24 Fax.	E - Mail
PULA 52100 Pula, Riva 18	+385 (0) 52 222037	+385 (0) 52 222037	Pula.pomorskipromet@pomorstvo.hr
RIJEKA 51000 Rijeka, Senjsko pristanište 3	+385 (0) 51 214031	+385 (0) 51 313265	Rijeka.pomorskipromet@pomorstvo.hr
SENJ 53270 Senj, Obala kralja Zvonimira 12	+385 (0) 53 881301	+385 (0) 53 884128	Senj.pomorskipromet@pomorstvo.hr
ZADAR 23000 Zadar, Liburnska obala 8	+385 (0) 23 254880	+385 (0) 23 254876	Zadar.pomorskipromet@pomorstvo.hr
ŠIBENIK 22000 Šibenik, Obala F. Tuđmana 8	+385 (0) 22 217214	+385 (0) 22 212626	Sibenik.pomorskipromet@pomorstvo.hr
SPLIT 21000 Split, Obala Lazareta 1, p.p. 317	+385 (0) 21 362436	+385 (0) 21 346555	Split.pomorskipromet@pomorstvo.hr
PLOČE 20340 Ploče, Trg kralja Tomislava 24	+385 (0) 20 679008	+385 (0) 20 670206	Ploce.pomorskipromet@pomorstvo.hr
DUBROVNIK 20000 Dubrovnik, Obala S. Radića 37	+385 (0) 20 418989	+385 (0) 20 419211	Dubrovnik.pomorskipromet@pomorstvo.hr