

**LIST OF FORMS WHICH HAVE TO BE PRESENTED TO THE  
HARBOURMASTER'S OFFICE ON ARRIVAL, ON ADMISSION AND ON DEPARTURE  
OF SHIP**

**ARRIVAL OF SHIP**

1. FORM FOR ARRIVAL OF SHIP AT PORT - *Form PP/M – 31 a*
2. NOTIFICATION OF ARRIVAL – NOA – *MMPI Form*
3. DGR Form – Dangerous Goods Report Form - *MMPI Form*
4. BWR (ballast water reporting) Form - *MMPI Form*
5. WASTE Notification - *MMPI Form*
6. ISPS (International Ship and Port Facility Security) Code Arrival Notification – *MMPI Form*
7. ISPS Certificate – *Copy of original*
8. CREW LIST - IMO Form
9. PASSENGER LIST –IMO Form
10. DANGEROUS GOODS MANIFEST –IMO Form or ship form

- Registration forms under article **1 (ONE), 8 (EIGHT), 9 (NINE)** to be handed over to employee of the harbourmaster's office on occasion of ship admission.

- Registration forms under article **2 (TWO), 5 (FIVE), 6 (SIX), 7 (SEVEN)** and **10 (TEN)** to be delivered to harbourmaster's office **48 hours prior to** arrival via e-mail or fax.

- Registration form under article **4 (FOUR)**, if it is not possible to deliver it **48 hours prior** to arrival, to be handed over to employee of harbourmaster's office on occasion of ship admission.

**DEPARTURE OF SHIP**

1. REGISTRATION FORM for DEPARTURE OF SHIP FROM PORT – *Form PP/M – 31b*
2. CREW LIST –IMO Form
3. PASSENGER LIST –IMO Form
4. DANGEROUS CARGO PLAN –IMO Form or ship form
5. PERMIT FOR SHIP TO DEPART – MINISTRY OF FINANCE – Customs
6. STABILITY CALCULATION –free form – *(to be handed in by ships which carry wood and/or wheat, corn, soy and other bulk freight)*

Captain V. Malnar